



(Founded in 1925)

**Sanjay Awasthi**  
President

**Amit Khatter**  
Secretary General

REF.NO.: STAI\AGM\29\2020

30.9.2020

**NOTICE TO ALL MEMBERS OF THE ASSOCIATION**

**SUB. : 82nd Annual General Body Meeting of the Association to be held on Thursday the 22nd of October 2020 through video conferencing at 1600 hrs**

Dear Member,

The 82nd Annual General Body Meeting of the Association will be held on Thursday the 22nd of October 2020 at 1600 hrs for the transaction of the following business through video conferencing in conformity with the regulatory provisions and circulars issued by the Ministry of Corporate affairs, Govt. of India.

The following business shall be transacted during the Meeting :

1. Confirmation of the Minutes of 81st Annual General Body Meeting held on 18th of July 2019 at Biswa Bangla Convention Centre, DG Block (Newtown), Action Area I, New Town, Kolkata, West Bengal – 700156 and Minutes of Extraordinary General Body Meeting held on 22nd of January 2022 at Shreenath Mhaskoba Sakhar Karkhana, Shreenathnagar, Patethan, Daund, Pune, Maharashtra
2. \*To consider the report of the Secretary for the year 2019-20
3. \*To consider and pass the audited accounts and the balance sheet for the year 2019-20
4. To appoint the auditors for the year 2020-21 and fix their remuneration
5. Any other item with the permission of the Chair.

(\*The annual report for the year 2019-20 will be dispatched shortly and the same will also be uploaded on STAI website – [www.staionline.org](http://www.staionline.org) for the information of the members)

You are requested to share your e-mail ID & other details as given overleaf latest by 19th October 2020 to STAI Secretariat at [office@staionline.org](mailto:office@staionline.org) for sending you the web link to join the Annual General Body Meeting. Please note that due to technological requirements and limitations, we will be unable to accommodate requests received after 19th of October 2020.

The members who wish express their views during the annual general body meeting may kindly intimate us in advance and latest by 19th of October 2020 to include them as speaker. Please note that due to technological requirements and limitations, we will be unable to accommodate requests received after 19th of October 2020.

This notice is being issued as per Rules & Bylaws item no.14.2 of the Association. You are requested to kindly attend the meeting.

Thanking you,

Yours faithfully,

**AMIT KHATTER**  
SECRETARY GENERAL

**Instructions for attending the Annual General Body Meeting on 22nd Oct. 2020**

Please mail the following details to STAI Secretariat at – [office@staionline.org](mailto:office@staionline.org) to register you for attending the Annual General Body Meeting of the Association :

Name :

Membership Category :

\*Membership No. :

Organization :

Address :

E-mail ID :

Mobile No :

Speaking slot : Yes / No

(\* Optional)